

**MINUTES OF THE QUARTERLY MEETING  
OF  
BOARD OF DIRECTORS OF  
OXNARD DRAINAGE DISTRICT NO. 2**

April 27, 2021

A regular quarterly meeting of the Board of Directors of Oxnard Drainage District No. 2 (the "District") was held at 9:40 a.m. on April 27, 2021 at the offices of Ferguson Case Orr Paterson LLP, 1050 South Kimball Road, Ventura, California 93004. Present at the meeting were Directors Michael Naumann, Brian Naumann, and Paul DeBusschere. Also present were District Counsel and Secretary John C. Orr and attorney Neal Maguire and five (5) parties associated with Sakioka Farms, namely, Jeremy Sakioka, Cynthia Wolcott (by telephone), Tom O'Meara, Scott Uhles (Engineer) and Craig Kaihara.

Mr. Naumann presided at the meeting.

The Directors first considered the Minutes of the Quarterly Meeting of the Board held on February 17, 2021. The Directors, on motion duly made, seconded and unanimously carried, approved the Minutes of the February 17, 2021 meeting.

The Directors dispensed with the report from Anacapa Agro-Tech Supply as a representative was unable to attend the meeting.

The Directors then discussed the Sakioka detachment with the Sakioka parties present. The terms of the proposed Detachment Agreement were discussed. Neal Maguire provided a summary of the background and the parties discussed the location of the District's easements. The Sakioka parties explained that a Phase 1 Tract Map was processed for 160 acres on the south end of the Sakioka property. A lessee of Sakioka continues to farm the north end abutting the 101 Freeway. In the end, Sakioka agreed that, with revisions by its counsel, it would sign the Detachment Agreement proposed and provide a check of \$10,000.00 in advance of the processing.

The Directors next reviewed the Financial Statements for the District prepared by Soares, Sandall, Bernacchi & Petrovich for the period ending March 31, 2021. On motion duly made, seconded and unanimously carried, the Financial Statements for the period ending March 31, 2021 were approved as presented. The Directors ratified the issuance of the following checks:

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5146	1/15/2021	Southern California Edison	Electrical	\$258.92
5147	1/15/2021	VOID		\$0.00
5148	1/15/2021	Gradall Rental Co., Inc.	Ditch Repair	\$1,900.00
5149	1/15/2021	Anacapa Agro-Tech	Management Fee (December)	\$1,600.00
5150	1/15/2021	Soares, Sandall, et al	Accounting	\$808.75
5151	1/15/2021	Southern California Edison	Electrical	\$183.15
5152	1/15/2021	Gradall Rental Co., Inc.	Ditch Repair	\$7,280.00
5153	2/15/2021	Southern California Edison	Electrical	\$288.73

5154	2/15/2021	Southern California Edison	Electrical	\$172.78
5155	2/15/2021	Patriot Environmental Svcs.	Tile Line & Manhole Repair	\$2,848.23
5156	2/15/2021	Anacapa Agro-Tech	Management Fee (January)	\$1,600.00
5157	2/15/2021	Soares, Sandall, et al	Accounting	\$1,879.75
5158	3/15/2021	Anacapa Agro Tech	Management Fee (February)	\$1,600.00
5158	3/15/2021	Anacapa Agro Tech	Manhole Cleaning	\$174.00
5159	3/15/2021	Travis Ag Construction	Tile Line & Manhole Repair	\$2,050.58
5160	3/15/2021	Southern California Edison	Electrical	\$248.40
5161	3/15/2021	Soares, Sandall, et al	Accounting	\$486.80
5162	3/15/2021	Southern California Edison	Electrical	\$169.88
			TOTAL:	\$23,549.97

The Directors then discussed the resumption of pipeline work by the City of Oxnard along Hueneme Road in connection with the GREAT Program Waterline Extension. It is contemplated Hueneme Road will be widened to four (4) lanes. The Directors noted that the transit pipe should be used at road crossings as that is a weakness in the District's system. It was agreed that Directors Mike Naumann and Paul DeBusschere would communicate with MNS Engineers as there are multiple District facilities within the scope of the Project.

The Directors next discussed the status of the Westerly Orchid Encroachment Agreement. The Directors noted the progress on Westerly Orchids facility had stalled. John Orr agreed to send the documents to Westerly for review and comment.

Next, Secretary Orr reported Paul DeBusschere had been appointed by the Ventura County Board of Supervisors to serve another four (4) year term.

The Directors next discussed the status of the License Agreement with Berkshire Investments LLC and Real Farming LLC (previously referred to as the Reiter Affiliated Companies) re Discharge of Water into the District's system. Secretary Orr reported that the proposed agreement among the parties is finalized and will be forwarded to Berkshire for signature.

The Directors next discussed the grading of the road along the main ditch near the Point Magu Game Preserve. Director Michael Naumann reported that he had discussed it with Travis Ag and work is scheduled.

The Directors next considered the Budget for the coming year and the Special Assessment to be made to all landowners. On motion duly made, seconded and unanimously carried, the Directors approved the attached Budget and authorized the Secretary to sign all required documents to assess the landowners within the District the sum of \$21.00 per acre, the same as the prior year.

The Directors next considered engaging Fanning & Karrh to prepare the Audit Report for the periods ending June 30, 2020 and June 30, 2021. On motion duly made, seconded and unanimously carried, Fanning & Karrh was approved to perform the audits.

The Directors next discussed whether the District should consider membership in the California Special Districts Association. The consensus was to decline membership at this time.

The Directors last discussed the need to prepare and send a general letter to all the landowners within the District advising them to inform the District representatives of any improvements to the Districts facilities, including modification of manholes, addition of pumps, attachment of landowner pipelines to District facilities of any kind prior to any such changes or improvements and to furnish plans for same prior for

prepared and sent, at the present time, the Directors are not in a position to be able to address this issue and it will be placed on the Agenda for the next Board meeting.

There being no further business to come before the Directors, the meeting was adjourned at approximately 11:30 a.m.

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JOHN C. ORR, Secretary

APPROVED:

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MICHAEL J. NAUMANN, President

COUNTY OF VENTURA  
BUDGET FOR YEAR 2021-22  
COUNTY APPROPRIATIONS WORKSHEET

UNIT TITLE: Oxnard Drainage District No.2

FUND: 7415

CONTACT PERSON: Raj Acharya, CPA

TEL: 805-485-7965

REVENUES	LINE ITEM	YE 06/30/2022 BUDGET
PROPERTY TAXES-CURR SECURED	8611	\$ 174,258
INTEREST EARNINGS	8911	<u>2,100</u>
	TOTAL REVENUE	<u><u>176,358</u></u>
<b>EXPENSES</b>		
MANAGEMENT FEE	2359	24,000
WEED SPRAYING	2290	7,500
DITCH REPAIR	2290	50,000
INSURANCE	2260	7,500
PUMP REPAIRS	2280	5,000
POWER - SUMP PUMPS	2280	6,000
ACCOUNTING	2350	18,000
AUDITING	2350	12,500
LEGAL & OTHER PROFESSIONAL FEES	2350	17,000
MANHOLE CLEANING	2290	10,000
TILE LINE & MANHOLE REPAIRS	2290	5,000
MAJOR REPAIRS		1,000
SPECIAL ASSESS FEES		5,000
ELECTION COSTS		-
MISCELLANEOUS	2359	<u>600</u>
	TOTAL EXPENSES	<u>\$ 169,100</u>
	SURPLUS(DEFICIT)	<u><u>7,258</u></u>

**2021/2022 Assessments**

Total acerages	8,298
Assessment per acre	\$ 21
Total assessment	\$ 174,258