

**MINUTES OF THE QUARTERLY MEETING
OF
BOARD OF DIRECTORS OF
OXNARD DRAINAGE DISTRICT NO. 2**

January 24, 2022

A regular meeting of the Board of Directors of Oxnard Drainage District No. 2 (the "District") was held at 9:30 a.m. on January 24, 2022 at the offices of Ferguson Case Orr Paterson LLP, 1050 South Kimball Road, Ventura, California 93004. Present at the meeting were Directors Michael Naumann, Paul DeBusschere and Brian Naumann. Also present were District Counsel and Secretary, John C. Orr, and Chuy Sahagan from Anacapa Agro-Tech Supply.

Mr. Naumann presided at the meeting which began at 9:45 a.m.

The Directors listened to a report from Chuy Sahagan regarding maintenance of the District system. He said overall the system is working well. They have sprayed for cattails in the District ditch near the Chase Ranch. The Directors emphasized the need to address areas with tall, woody weeds. Mr. Sahagan mentioned he has encountered access issues on the Bauer property. The ditch between Highway 1 and Hueneme Road is choked with castor bean and wild tobacco. He said the District fared well in the recent December rains when 9 inches fell over a 2-3 week period. The District's pumps are working. The Directors suggested the manholes will need to be pumped later in the Spring. Mr. Sahagan then excused himself for the balance of the meeting.

The Directors next considered the Minutes of the quarterly meeting of the Board held October 26, 2021. The Directors, on motion duly made, seconded and unanimously carried, approved the Minutes of the October 26, 2021 meeting as written.

The Directors next ratified by unanimous vote the written consent prepared by counsel dated January 24, 2022 regarding signers on District bank accounts and Certificates of Deposit.

The Directors next reviewed the Audit Report for the years ending June 30, 2021 and 2020. On motion duly made, seconded and unanimously carried, the Audit Report prepared by Fanning and Karrh was approved and accepted as prepared.

The Directors next discussed engaging the Auditors, Fanning and Karrh, for the years ending June 30, 2022 and 2023. The Directors decided to table this discussion until the next Quarterly Meeting of the Board.

The Directors next considered the financial statements for the District prepared by Soares, Sandall, Bernacchi & Petrovich for the period ending December 31, 2021. On motion duly made, seconded and unanimously carried, the financial statements were approved as presented. The Directors ratified the issuance of the following checks:

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5193	10/15/2021	Southern California Edison	Electrical	\$180.70
5194	10/15/2021	Southern California Edison	Electrical	\$146.00
5195	10/15/2021	Soares, Sandall, et al.	Accounting	\$956.00
5196	10/15/2021	Anacapa Agro-Tech	Management Fee (Sept.)	\$1,600.00
5197	11/16/2021	Ferguson Case Orr Paterson	Legal	\$11,174.75
5198	11/16/2021	Southern California Edison	Electrical	\$243.47
5199	11/16/2021	Southern California Edison	Electrical	\$183.05
5200	11/16/2021	Soares, Sandall, et al.	Accounting	\$2,805.00
5201	11/16/2021	Anacapa Agro-Tech	Management Fee (Oct.)	\$1,600.00
5202	12/15/2021	Southern California Edison	Electrical	\$179.03
5203	12/15/2021	Southern California Edison	Electrical	\$161.96
5204	12/15/2021	VOID		\$0.00
5205	12/15/2021	Anacapa Agro-Tech	Management Fee (Nov.)	\$1,600.00
5206	12/15/2021	Ferguson Case Orr Paterson	Legal	\$1,265.00
5207	12/15/2021	Fanning & Karrh	Audit	\$11,310.50
5208	12/15/2021	Soares, Sandall, et al.	Accounting	\$4,568.00
			TOTAL:	\$37,973.46

The Board next reviewed the Forms 700 – Statements of Economic Interests prepared by counsel’s office for each Director and for John C. Orr. They were signed by each Director and counsel and the Directors instructed Mr. Orr’s office to forward them to the County of Ventura for filing.

The Directors chose to forego a report on the Sakioka detachment as Neal Maguire was unavailable to attend the meeting.

The Directors next discussed the resumption of pipeline work on the GREAT Program Water-Line Extension by the City of Oxnard. The Directors have been monitoring it and there are no issues affecting the District’s lines or system yet. Director Mike Naumann marked on Hueneme Road where the District’s lines are located. Oddly, the City of Oxnard has not notified the District pursuant to the Agreement the District has with the City concerning the work. The City has already completed two of the four crossings. The Directors requested counsel to send a letter to the City and Blois Construction of their omission of notice.

The Directors next discussed surface drain issues on the Reiter property on Dufau Road. The Directors have spoken with Luis Calderon of Reiter concerning an improper connection of surface drain water into the District’s sub-surface drainage system. Reiter is accomplishing a repair of the problem and the Directors are supervising. Travis Ag will perform the repair for the District at the cost of the Reiters.

The Directors next discussed an issue that has arisen along the District’s 60 feet easement

north of the Mission Avocado facility. Fencing has been installed by Carl Bauer on his property which is being converted to cannabis growing. The County requires the field to be secured. By erecting his fence, he is encroaching in the District's easement preventing access to shore up the banks of the District's drainage ditch. (Subsequent to the meeting, counsel contacted the County and the property owner, Bauer, and the County agreed to adjust its CUP requirements so that the encroaching fence could be moved off the District's easement.)

The Directors next discussed research Director DeBusschere is working on to see what kind of vegetation could be established on District drainage ditches to stabilize them and not contribute to sloughing. He will report at the next meeting.

The Directors next discussed with counsel a common issue where, over time, and with maintenance by heavy equipment, a ditch "migrates" to a location not equally located within the described easement. No conclusion was reached but it was observed that ditches are getting wider, deeper and, in some cases, are "migrating" close to the edge of the described easement area.

The Directors last observed that they were aware that Dan Naumann's parcel is in the process of being tile drained. They noted he was not within the District's boundaries and has never been connected to the District's drain line.

Next, the Directors once again deferred preparation of a letter to District landowners requiring prior approval from the District for any changes or improvements performed by the landowner to the District facilities.

There being no further business to come before the Directors, the meeting was adjourned at approximately 11:30 a.m.

JOHN C. ORR, Secretary

APPROVED:

MICHAEL J. NAUMANN, President